



KINGSWOOD SECONDARY ACADEMY

Principal: Miss M Newman

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 @KingswoodAcad

Dear Parents / Guardians

We are delighted that so many Year 11 students have chosen to remain with us for their Post-16 studies. This letter is to inform you of the Sixth form induction process. If your child completed an application form to continue their studies at Kingswood next year, they will have already been contacted via email, inviting them to a ten minute interview on either the 17 or 18 May. The rooms CM3 and CM5 are in the reception area of the Academy. Please remind your son/daughter to be prompt to the interview as we have a number of applicants to go through. Some students have already been offered a place with us, however, we still expect them to attend their time slot as it will be used to discuss their option choices and future aspirations.

All students who have applied will know whether they have a place by the end of the day on 18 May. If they are successful, they will be asked to attend our transition sessions, which will begin on 24 May. I have enclosed a copy of the transition week timetable for your perusal. It is important for your child to attend the relevant sessions that week as they will be provided with a task/project in each of their subjects that they will need to complete by the second week back in September. The results of these projects will be used by subject teachers and Sixth Form Leaders to inform us whether your child has chosen the right courses and, in extreme cases, whether Sixth Form is the right place for them to continue their studies. After the transition week (24 to 28 May), the timetable will remain in place until 9 July. The lessons will become drop-in sessions that your child can choose to attend as they work towards the completion of their task/project. Their teachers will be on hand during these sessions to ensure that they are well supported.

Our expectation for the transition period is that students sign in and out of the Academy at Reception and should only be on site for their timetabled lessons. They are expected to come into school in Sixth Form appropriate clothes - you can find the uniform policy here:

<https://www.kingswoodsecondaryacademy.org/attachments/download.asp?file=1329&type=pdf>

If your child cannot make the interview, first week of the transition sessions or you have any other queries about Sixth Form applications, please contact me via email at: beley@kingswoodsecondaryacademy.org

If your child is planning on studying with us, I look forward to seeing them soon, if they plan on moving on after Year 11, I wish them all the very best for their future.

Yours faithfully

Mr Ben Eley
Head of Sixth Form