



Dear Parents / Carers,

Kingswood Secondary Academy is delighted to be able to contribute half the price of the academy blazer for students who have been eligible for free school meals in the past 6 years, children of parents in the armed forces, or looked after children.

At the moment, it is not possible for the academy to reimburse families in cash after the blazers have already been purchased. Therefore, **please do not purchase the blazer yourself.**

Instead, we are asking parents / carers to please contact your child's Head of Year and inform them of the size of the blazer that your child needs. The emails for the Heads of Year are:

- **Y7: Mrs Bonner** (abonner@kingswoodsecondaryacademy.org)
and Mrs Campbell (ecampbell@kingswoodsecondaryacademy.org)
- **Y8: Mrs Mandziuk** (smanziuk@kingwoodsecondaryacademy.org)
and Mrs Ward (lward@kingswoodsecondaryacademy.org)
- **Y9: Mr Thomas** (gthomas@kingswoodsecondaryacademy.org)
and Mrs Browning (lbrowning@kingswoodsecondaryacademy.org)
- **Y10: Mrs Bradley** (zbradley@kingswoodsecondaryacademy.org)
and Mrs Goodwin (agoodwin@kingswoodsecondaryacademy.org)
- **Y11: Mrs George** (tgeorge@kingswoodsecondaryacademy.org)
and Mrs Forsyth (gforsyth@kingswoodsecondaryacademy.org)

After receiving this information, the school will then add the blazer order to your Parent Pay account. When you log on to Parent Pay, you should then be able to see an option to pay for the blazer (at half price, with the other half to be paid by the academy).

If you have any questions or queries at all, please don't hesitate to get in touch with your child's head or deputy head of year. The academy may be in the position to help families with other essential school items. If you need support with this please contact the year team in the first instance.

Yours sincerely

Nikki Bows

PP Co-ordinator and Teacher of MFL