



# KINGSWOOD SECONDARY ACADEMY

Parent Forum Minutes  
13<sup>th</sup> May 2014

Present: Jon Lawson (Assistant Principal)

Parent	Child in Year
Stacey Hill	7
Rosetta Tickner	11
Kelly Flemming	7
Nichola Farley-McFadyen	7 & 11

(Matters requiring action are shown in red font, initials in brackets show member of staff responsible for taking action)

## Matters Arising

Could the parents who have been voted onto the Academy Advisory Panel be invited to join Parent Forum and can it be checked that their names have been published **JL checking that the names have been published and they will be invited to our next meeting**

Stand at Y7 Parents' Eve to advertise parent forum **JL – undertaken at Y7 Parents Eve (22<sup>nd</sup> May) and believed that we have at least two new parents as a result. See flyer.**

Street Pastors – concern expressed second hand by some parents. JL advised that the person concerned should contact Darren Gadsby.

Zebra crossing – Highways Agency advising that this will be installed this month, week of assemblies to follow. **(Post meeting update: JL pursued an update from Matthew Barratt at the Northamptonshire Highways who explained there had been a delay and that the work would now be completed during the summer holidays)**

## Reporting & Parents' Evenings

### **Frequency of reporting**

- At Kingwood we report every term (x6 reports p/a)  
This is a very good thing. Frequency is just right. Prevents any shocks. Parents say that their child really likes it – they enjoy bringing it home. It's great to prompt conversations between parent & child.
- The format of both the 5 Termly Reports as well as the Full Report  
Would like a reply slip on the termly reports for parent to communicate with form tutor e.g. to raise an issue with a particular subject. Reports found to be clear and helpful
- Is a Full Report still necessary/useful in light of substantial increase in overall reporting frequency?  
Could just have a full written in Y7 – overall not keen  
Parents love the personal nature of it – you know that the teachers know your child  
Parents like the ability on the full report to send a comment back.  
Parents like the way it reflects your child in a different light e.g. a teacher comments on leadership skills that they did not know their child had.  
It's great for children to refer back to extract information e.g. for CV's  
Parents quite happy to see character limit reduced to 500 (from current 1000) and focus being on successes and areas for development

### A.O.B.

Jon Lawson thanked all the parents for attending and generously giving their time.

- Communication inc. Website improvements & accessibility (Mr Hudson & Mrs March to be present)
- Frequency of news letter
- Effective communication of e.g. human utopia
- Other Parental ideas

**Items for future agendas**

- After school clubs – lack of information and lack of clubs generally
  - Extra-curricular trips more generally
  - Could we promote external organisations
- Road safety
- Parents' Evenings

**Next meeting:****24<sup>th</sup> June, 5.30pm**