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Dear Parent/Guardian/Colleague

17 June 2016

Re: Consultation on alteration to structure of the Academy day - September 2016

The current academy day no longer serves the needs of the pupils and staff at Kingswood. We currently have a split lunch with form time occurring at different times depending on year group. Consequently, there is disruption to lessons when half of the academy are moving to lunch whilst the other half are in form time. There is also little time for any extra-curricular clubs to run at lunch time because staff and pupils take lunch at different times.

We also need to develop our PSHE (Personal, Social & Health Education) form time programme. Our pupils need quality time to develop their understanding of issues such as staying safe online, British values, and careers guidance and planning. We shall also use the extra time to develop our students' literacy and numeracy skills and to develop their knowledge and understanding of current affairs. There will continue to be an assembly each week, for each year group, celebrating achievements and sharing important academy news.

To achieve this, we intend to have a single lunch break with a slightly longer form time at the beginning of each day. We are fortunate that the Trust and Local Authority have agreed to fund the relocation of our excellent dance facilities which is enabling us to expand the dining accommodation to its original planned size and so move to the improved academy day. As you are already aware we are also expanding our intake for the increased numbers of local children in Corby needing secondary school places; the expanded dining facility allows us to do this too.

The new academy day is shown below:

New day September 2016	
8.40 - 9.10	Form Time (30)
9.10 - 10.00	Lesson 1 (50)
10.00 - 10.50	Lesson 2 (50)
10.50 - 11.10	Morning Break (20)
11.10 - 12.00	Lesson 3 (50)
12.00 - 12.50	Lesson 4 (50)
12.50 - 1.30	Lunch Break (40)
1.30 – 2.20	Lesson 5 (50)
2.20 - 3.10	Lesson 6 (50)

Having form time at the beginning of the day will also enable a more efficient start to the day with Form Tutors able to pass on important messages, check that students are fully organised for their lessons with equipment checks for example, and so ensure that students are prepared and ready to learn. All in all, it will mean the same start time to the day with a later finish time of 10 minutes, i.e. at 3.10 pm.

Initial consultation with the Parent Forum has met with general approval and staff have overwhelmingly endorsed the proposed new structure and increase in the length of their academy day. Buses will be altered to accommodate the proposed new day and we shall also be consulting with our feeder primary schools.

As Principal I am interested in your opinions and particularly any concerns. If you do have concerns then please contact the academy at englished-windswoodsecondaryacademy.org with 'Academy Day' in the subject box.

I hope this proposal meets with your approval as we seek to better the educational opportunities for all our pupils.

Yours faithfully

Mr A Burton Principal

The Kingswood Secondary Academy is part of the Greenwood Dale Foundation Trust Group of Academies