

Present:

Staff	
Andy Burton (AB)	Principal
Jon Lawson (JL)	Deputy Principal
Ben Eley (BE)	Head of KS3

Parent	Child(ren) in Year ...
Anushka Allen	7
Amanda Bester	7&8
Jenny Buzzle	7
Tina Collins	9&10
Amanda Colyer	9&13
Wendy Cook	7
Gina Crane	7
Claire Eaton	7
Darren & Vicki Fox	7
Lynn Haycocks	9
Evonne March	7
Louise Neal	9&10
Ana & Arthur Pereira	11
Dinesh Sharma	7
Gemma & Mark Steele	7
James Stobo	7
Karolina Szczepanska	7
Alina Tarniceriu	7
Cheryl Thompson	7&10
Stefan Tudor	8

1. Year 7 transition:

Mr Eley, head of Key Stage 3 introduced himself and gave a presentation regarding the transition from primary school and the support available in the Academy to help pupils settle in.

- Mrs Campbell, Deputy Head of Year 7, visits every Primary School, meets with the Year 6 pupils, in the year prior to them moving on to secondary school, and gains information relative to transition.
- We liaise with the primary schools to arrange tours/visits with pupils and staff to familiarise them with the surroundings.
- We have appointed a primary trained colleague, Ms Medina, to support pupils to be 'secondary ready'.
- Street Pastors come in every Wednesday at lunch time and organise activities with the pupils.
- Ms McDougall runs a creative club.
- Form Reps are appointed to give the pupils an opportunity to articulate what they would like.
- Inter-form sports are arranged.
- Year 7 have a disco night with Year 8.
- Reward Trips every term.

Mr Eley explained the structure of the Year 7 Team: Mr Eley; Mrs Campbell; Counsellors. 2400 iPoints have been awarded so far. 200 behaviour points. 12:1 praise to negative.

2. Parent Questions and Suggestions:

- Parents expressed they were unsure how the practicalities of the school meal system would work and felt pupils needed more help to understand the routine. – Action: Denise Robertson to advise at next Parent Forum.
- Are the smaller (remote) primary school given the opportunity to join larger schools for a visit/tour? – Action: JL to clarify with IH.
- Class Charts – Year 7 homework was sent to the wrong class and was showing as due. Staff not showing homework as completed. - Action: KM to promote with staff.
- sQuid log-in. Mr Burton explained the background issues and anticipated the problems would be sorted this week. – SJo to be asked for update.
- Parents requested that maps should be issued to pupils prior to starting, maybe with the uniform order and on launch pad. – IH to include with pack.
- Extra-curricular activities programme – suggested that parents use twitter. Parents were directed to the website.

3. Student Blazers

- Mr Burton discussed with parents the possibility of introducing blazers as part of compulsory uniform. This would enable pupils to wear badges if they were awarded them; for example, sports, Duke of Edinburgh.
Several parents liked the idea of having an embroidered badge that could be attached to the blazer.

Minutes from the previous meeting. Matters arising.

Agenda item for term 2: catering and canteen facilities.