



KINGSWOOD SECONDARY ACADEMY
16-19 Bursary Fund Application Form

OCTOBER 2018

2018-2019

Section 1: Details of applicant

Male

Female

Full Name:

Date of Birth:

Home Address:

Postcode:

National Insurance Number:

Age on 31st August 2019

Home Tel:

Mobile:

Email Address:

Section 2: Details of Provider and Course

Name and address of Post-16 Provider:

**KINGSWOOD SECONDARY ACADEMY
GAINSBOROUGH ROAD
CORBY
NORTHANTS
NN18 9NS**

A Level subjects being studied:

Do you fall into any of the following categories:	Please tick	Proof needed
Looked After Child or a Care Leaver		Please attach a letter from your Local Authority showing the dates you have been in care.
Live independently or in Foster Care		Please attach proof of how you financially support yourself
Receive Income Support or Universal Credit in your name		Please attach a letter of proof dated within the last 3 months from the Benefit Agency showing your name, address and amount received
Young Carer (A lead carer for a parent/sibling with a diagnosed illness)		
Receive Personal Independence Payments		
Receive/ eligible for free school meals or Pupil Premium.		No evidence required

Section 4: How the funds will be used:

Please provide details of how the bursary funds, if awarded to you, will be used, and the estimated cost. Estimated costs will help us to ensure funds are spent appropriately and will not necessarily affect the level of payment.

Expense	Details	Estimated cost
Books, Equipment and Stationery		
Fees, exam resits or UCAS fee		
Transport / Bus costs		
School meals top up to your account		
Course trips		
Interviews and open days		
Other costs (Please specify)		

Section 5: Please select how long you have been in the UK/EU:

Have you been resident in the UK/EU for the previous three years?	Yes	No
Please select your residency status	Please tick	
British Citizen		
EU/EAA Citizen		
Asylum Seeker		
Refugee		
Other (Please give details)		

Section 6: Learner Declaration (to be completed by all learners)

- I declare that all information given on this form is correct to the best of my knowledge.
- I undertake to supply any additional information that may be required to verify the information given. I understand that if I refuse to provide information relevant to my claim the application will not be accepted.
- I undertake to inform my school in writing of any changes in the information given relating to my circumstances.
- I understand that payments are subject to a minimum 95% attendance and that if my attitude towards learning, behaviour or my overall progress becomes a cause for concern then my Bursary may be at risk.
- I agree to repay in full and immediately any money paid to me if the information I have given is shown to be false or deliberately misleading.
- I am aware that any funding covers only the current school year – 2018-2019.

Signed: **Date:**

Full Name (in block capitals):

Section 7

Household income of parents/guardians.

Name of Adult 1 Relationship to student		Name of adult 2 Relationship to student	
Child receives/is eligible for free school meals	No evidence is required if your child currently receives /is eligible for free school meals (Household income is below £16,190)	N/A	N/A
Tax Credits	Please provide copies of all pages of the Tax Credit award notice for 2018/2019 which shows your total household income for the year 2017/2018		
If you have your Tax Credit Award for 2017/2018 then no further support is needed. If you do not have your Tax Credit Award notice you must provide evidence of income as below			
Income Support	You must provide a letter of proof dated within the last 3 months from the Benefit Agency showing your name , address and amount received		
Jobseekers Allowance			
Employment and Support Allowance			
Universal Credit			
Pension Credit			
Housing and Council Tax Benefit			
Carers Allowance			



If you are not in receipt of the above, you will need to give evidence of income through employment

Name (Adult 1) Relationship to student	Name (Adult 2) Relationship to student
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Household Income	Evidence Required	Adult 1 Tick for evidence enclosed	Adult 2 Tick for evidence enclosed
Employment (Full time, part time and temporary)			
Self-Employment			
Income from a lodger			
Savings (UK or Overseas)			
Other income e.g. income from a second home, stocks and shares			

For Administrative use only

Date Application received: _____ Supporting information verified: Y / N

Evidence seen by: _____ Signature: _____

Learner Reference: _____ Eligible? Y / N

Processed by: _____ Date: _____

Outcome letter completed by: _____ Posted on: _____ Signature: _____

Payment Details - Payments will not be made into another person's bank account.

Please note that we are unable to make payments into post office accounts

Account Holders Name:

Bank/Building Society:

8 Digit Account number:

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Roll Number if applicable:

Sort Code:

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Kingswood Secondary Academy collects and uses personal data on all its pupils in accordance with legal requirements and legitimate interests set out in the GDPR and UK law. This information will be collected and used fairly, stored safely and not disclosed to any other person where to do so would be in breach of those requirements or would otherwise be unlawful. For full information, please see our Privacy Notice on the Data Protection page of our website at www.kingswoodsecondaryacademy or a hard copy is available from our main Academy office