#### 21st December 2012

# Dear Parent / Carer

I am writing to you at the end of another extremely busy and exciting term at Kingswood and I am sure that you have kept up to date with all our activities through the weekly newsletter. Even today, the last day of term, we are busy with another charity day organised by Hepworth House, with money being raised donated to a number of charities. This generosity of spirit is something that I believe is very special about our students at Kingswood and something which we are extremely proud of.

I would like to thank all students and staff for their hard work during the term and to parents for supporting the school in its many activities.

# Staffing update

As you may be aware Kerry O'Brien (English teacher) and Liz Olner (Music teacher) leave the school today as does Linda Ingram from the site team. I would like to thank them for all their hard work and dedication whilst at Kingswood and wish them all the very best for their future.

In the new term we will be joined by Rebecca Green (Science teacher) and we also welcome back Nicky Palmiero (Vocational department) as she begins a phased return from maternity leave.

## **Emergency closure procedures**

As the season of potentially snowy and icy weather approaches, I would just like to remind you of the processes that the school has in case it needs to close. Any decision to close the school will be taken by 7.00 a.m. and information will be posted on the school website by 7.15 a.m. Obviously the emergency closure of the school is not a decision taken lightly and we will endeavour to open as normal if at all possible. However there are times, in the interest of the safety of both students and staff where we are left with no choice. Thank you in advance for your understanding in this matter should the need arise to close the school.

## Start of the new term

Just a reminder that the new term starts for students at 8.40 a.m. on Tuesday  $8^{th}$  January when it will be week B.

Finally, may I take this opportunity to wish you and your family a Merry Christmas and Happy New Year.

Yours faithfully

Scott Hudson Headteacher